



VINAYAK VIDYAPEETH

Affiliated to CCS University, AKTU, Approved by AICTE & NCTE
(A UNIT OF RUDRA GROUP OF INSTITUTIONS)



Ref. No.

Date 11 Aug 2025

CIRCULAR

All members of newly formed Internal Quality Assurance Cell are cordially invited to attend the 'IQAC Meeting' Scheduled on 12th August, 2025 at 10:30 AM at the Principal's Office to transact the following agenda.

1. Welcome of new members of IQAC.
2. Confirmation of the minutes of the last meeting.
3. Discussion on Online Training Programmes/ Workshop to the staff members
4. Discussion on upload lectures in Youtube.
5. Discussion on preparation of Department / Committee reports and plan of action.
6. Discussion on infrastructure and quality enhancement programmes.

Members in IQAC

S.NO.	MEMBER'S NAME	DESIGNATION
1.	Dr. Anuprita Sharma	Principal
2.	Er. Vikas Kumar	Director
3.	Ms. Reema Vikal	IQAC Co-ordinator
4.	Dr. Amit Vashishth	Teacher Representative
5.	Ms. Vidushi Sharma	Teacher Representative
6.	Mr. Sunil Kumar	Teacher Representative
7.	Ms. Swati Chaudhary	Teacher Representative
8.	Mr. Jaane Alam	External Members
9.	Mr. Kapil Kumar	Non teaching Staff Representative
10.	Ms. Khushi (BCA)	Student Member
11.	Ms. Jyoti Mittal	Parent Member
12.	Mr. Gaurav	Alumni Member



Sharma

Principal
Principal
VINAYAK VIDYAPEETH
NH-58, Pawli Khas, Modipuram, Meerut



Nh-58, Pawli Khas, Modipuram, Near Potato Research Centre, Meerut (U.P.)



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Ref. No.

Date 12 Aug 2025

IQAC MEETING MINUTES

Members of IQAC Vinayak Vidyapeeth met in Principal Office on 12th August, 2025 at 10:30 am for the first council meeting for session 2025-26. Various Agendas were discussed with following resolution.

Agenda 1 – Welcome of new members of IQAC

Chairperson, Dr. Anuprita Sharma and Co-Chair, Er. Vikas Kumar welcomed the new members of IQAC to the first council meeting of session 2025-26.

Agenda 2 – Confirmation of the minutes of last meeting

The minutes of the meeting held on 22/02/2025 was read by the IQAC Co-ordinator Ms. Reema Vikal which was confirmed by the house.

Agenda 3 – Discussion on online Training Programmes / workshops

The committee decided to approach the head of various departments and ask them to motivate their teachers to attend Govt. approved online Training Programmes for their Professional Development. It was suggested that each staff member must participate in minimum one FDP per semester.

Agenda 4 – Discussion on upload lectures on YouTube

The committee decided that all teachers must strive to start their You Tube channel or each Department can make their own You Tube channel on which videos related to lectures, important questions etc must be uploaded that would be of much help to the students of our college as well as other eager learners.

Agenda 5 – Discussion on Department / Committee reports and plan of action

The committee decided to approach all the departmental heads and conveners of various committee to prepare report of all the departmental activities cum plan of action for the academic session 2025-26.

Agenda 6 – Discussion on infrastructure and quality enhancement programmes

- The committee decided that Management of college must be urged to pass budget for improvement in the Reception area, Principal Office and Director Office so as to make good impression on the visitors.
- Air Conditioners to be installed in Multipurpose Hall and Training and Placement cum Counselling Office.
- For quality enhancement market oriented certificate courses to be started by entering into collaborative ties with NGOs, Colleges and Corporates to achieve mutually beneficial outcomes.

With no further point for discussion the meeting adjourned at 12:15 PM.





Sharma

Principal
VINAYAK VIDYAPEETH

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Ref. No.

Date 24 Feb, 2025

CIRCULAR

This is to inform to all the teaching staff that IQAC of Vinayak Vidyapeeth is going to organize a one day workshop on the third criterion of NAAC, with the topic 'Research, Innovation & Extension', on 28 Feb, 2025.

In this regard you are instructed to attend the workshop without fail.

Kameer Vikal





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Ref. No.

Date 28 Feb 2025

POST EVENT REPORT	ONE DAY WORKSHOP
DATE AND VENUE	28 TH FEBRUARY, 2025. COLLEGE SMART CLASS
TITLE OF PROGRAMME	RESEARCH INNOVATION AND EXTENSION
ORGANISING UNIT	INSTITUTE INNOVATION QUALITY ASSURANCE CELL
RESOURCE PERSON	DR. SARIKA SHARMA, ASST PROFESSOR, INM(PG) COLLEGE, MEERUT
NO OF BENEFICIARIES	34 STAFF MEMBERS
OBJECTIVES OF THE PROGRAMME	THE PROGRAM SEEKS TO EQUIP PARTICIPANTS WITH THE KNOWLEDGE AND SKILLS NECESSARY TO NAVIGATE AND CONTRIBUTE EFFECTIVELY TO THE ACCREDITATION PROCESS. PREPAREDNESS FOR NAAC ASSESSMENT AND ACCREDITATION. EMPHASIZING THE PIVOTAL ROLE OF TEACHERS IN ADVANCING ACADEMIC EXCELLENCE.
BRIEF REPORT OF THE PROGRAMME	DEPARTMENT OF IQAC OF VINAYAK VIDYAPEETH COLLEGE, MEEUT HAS ORGANIZED A WORKSHOP ON "RESEARCH INNOVATION & EXTENSION", ONE OF THE NAAC CRITERIA, ON 28-02-2025 WITH AN AIM TO ENRICH KNOWLEDGE AMONG OUR STAFF MEMBERS ON METRICS AND CRITERIA INTRODUCED BY NAAC. DR SARIKA SHARMA. MEMBER IQAC AND ASST PROFESSOR, INM(PG) COLLEGE, MEERUT ACTED AS THE RESOURCE PERSON FOR THIS WORKSHOP. AT THE VERY OUTSET MS REEMA VIKAL, IQAC COORDINATOR, VINAYAK VIDYAPEETH, MEERUT INTRODUCED THE RESOURCE PERSON TO THE PARTICIPANTS WITH THE CLEAR OBJECTIVE OF THE SESSION. DR. ANUPRITA SHARMA, PRINCIPAL, IN HER OPENING REMARKS DESCRIBED IN DETAIL THE NEED FOR NAAC AND MOTIVATED THE STAFF TO ACQUAINT WITH THE ACCREDITATION PROCEDURE. RESOURCE PERSON DR SARIKA SHARMA EXPLAINED KEY INDICATORS, METRICS, DATA TEMPLATES AND EXTENSION ACTIVITIES ETC. PRIOR TO THE CLOSURE, THE SESSION OPENED FOR DISCUSSION. THE SESSION ENDED WITH THE VOTE OF THANKS PROPOSED BY MS REEMA VIKAL, IQAC COORDINATOR, VINAYAK VIDYAPEETH
PROGRAMME OUTCOME	FACULTY MEMBERS WERE WELL AWARE OF CRITERIA INTRODUCED BY NAAC. STAFF WERE WELL GUIDED ON ADDITIONAL INFORMATION AND FILLING DATA TEMPLATES

Reema Vikal



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VINAYAK VIDYAPEETH

 APPROVED BY AICTE & NCTE & AFFILIATED TO AKTU & CCSE, MEERUT

 IQAC COMMITTEE IS

 Organising

WORKSHOP

 on

RESEARCH, INNOVATION & EXTENSION

FRIDAY

28th February, 2025

@ 1.00 PM



Dr Sarika Sharma

 Asst Professor

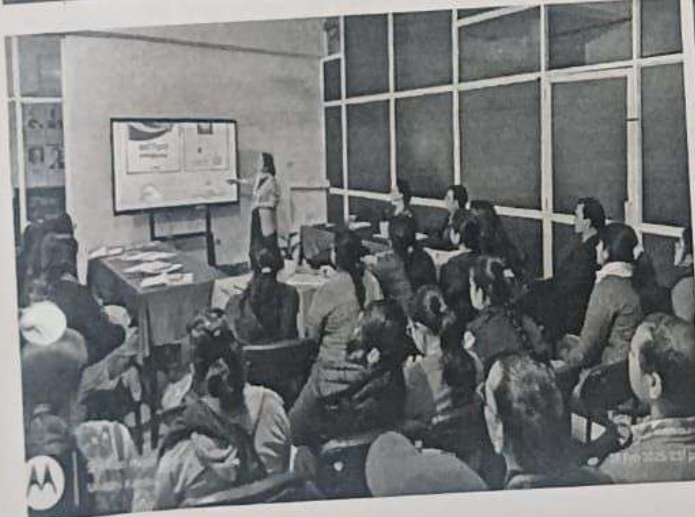
 INM (PG) College, Meerut

FOR MORE DETAILS

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Date 21 Feb 2025

Ref. No.

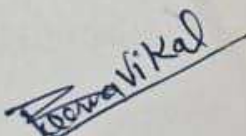
MEETING NOTICE

Subject: - Third Council Meeting IQAC for session 2024-25

IQAC of Vinayak Vidyapeeth is convening a meeting, scheduled at 3:00 PM on 22nd Feb, 2025. All IQAC members must be present.

Agenda

- 1) Implementation of Academic Audit Recommendations.
- 2) Conduct at least 3 Workshop / Guest Lectures related to various criteria of NAAC in a semester.
- 3) Start a value added course on Indian Knowledge System.


Convener


Principal


Copy to-

All HOD's



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Date 22 Feb, 2025

Ref. No.

MEETING MINUTES

The IQAC cell of Vinayak Vidyapeeth assembled in Principal Office on 22nd Feb, 2025 at 3:00 PM to discuss the various agendas.

Agenda 1 – Implementation of recommendation of Academic Audit Team

Action –Academic Audit in Vinayak Vidyapeeth was conducted on 27th and 28th January, 2025. All the recommendation given by them have been circulated in each department via email. A follow up meeting by respective HOD's to be taken every Saturday.

Agenda 2 – Conduct of Workshops / Guest Lectures

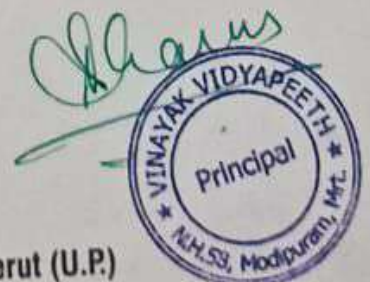
Action –It has been decided that minimum 3 Workshops / Guest Lectures will be conducted in the running semester. IQAC members of colleges who have undergone NAAC Accreditation Process to be invited for conducting the same. First of all IQAC members of IN(PG) College, who just completed their NAAC cycle to be invited.

Agenda 3 – Start Indian Knowledge System Cell

Action –As per NEP 2020 guidelines Indian Knowledge System is to be incorporated in curriculum for its enrichment. It was decided that a New Indian Knowledge System Cell to be formed with Ms.Seema Chaudhary as Convener.

With no further Agenda for discussion, Meeting was adjourned at 3:40PM.

Principal



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Date 25 Jan 2025

Ref. No.

Circular

As per the order, ref no Acadir/2025/02, Dated 25th Jan, 2025, an Academic Audit team has been formed to conduct the audit at Vinayak Vidyapeeth on 27th and 28th January 2025 consisting of-

- ❖ Prof (Dr.) Jayanand (External Expert)
Pro Vice Chancellor, Shobhit University, Meerut
- ❖ Dr. Deepti Saxena (External Expert)
HOD, Physics Deptt, IN (PG) College, Meerut
- ❖ Dr. Anuprita Sharma
Academic Director, Rudra Group, Meerut

Tejma Vikal
Copy to:



- Chairman, Rudra Group
- All HOD's, Vinayak Vidyapeeth
- Cultural Committee Head, Vinayak Vidyapeeth



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Ref. No.

Date

30 Jan, 2025



An Academic Audit was organized by the Internal Quality Assurance Cell (IQAC) of Vinayak Vidyapeeth to evaluate and enhance the Institution's academic framework and quality benchmarks. The Audit was successfully conducted on 27th and 28th January by a distinguished team comprising:

- Prof (Dr.) Jayanand, Pro Vice Chancellor, Shobhit University, Meerut.
- Dr. Deepti Saxena, Head of the Physics Department, IN (PG) College, Meerut.
- Dr. Anuprita Sharma, Academic Director, Rudra Group, Meerut.

The Recommendations given by the team were as follows:

1. An Institute Management system (Software) to be applied in college.
2. Vision and Mission of each department must be in compliance with that of the college.
3. Vision must be short, 2-3 lines, mission may be broken into points.
4. Each department to develop a Youtube Channel for theoretical as well as practical classes.
5. Have one period in time table for preparing students for competitive exams.
6. All online sessions organized for HEIs by Government bodies must be attended and evidence to be maintained for the same. (Notice, Signatures of attendances, Geotagged photos, summary)
7. All departments must apply for project funds and grants through ANRF website and DST website.
8. The Institution must apply for 2F certification.
9. Try for the INSPIRE camp by DST.
10. In library, Catalogue must be prepared and software to be used. Avoid manual entry/issue process.
11. Proper SOPs/Regulations to be prepared for all the committees and cells, especially Exam cell, Internal Complaints Committee SOP of Vishakha Cell of UGC to be used for Grievance Redressal Cell.
12. DSW Committee to organize mental health awareness, self defence classes etc for students in each semester.
13. All departments must show the result analysis via Bar diagram/Pie charts and Exam cell must show compiled result of entire college via Bar diagram/Pie charts.
14. Department wise Alumni Committee to be made.

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15. Anecdotal record of all the achievers to be maintained, like certificates, newspaper cuttings, university merit list mentioning the names of the achievers etc.
16. Records of individual as well as team participation in intra college on inter collegiate competitions to be maintained.
17. Each department must prepare a file for drop out students stating the reason for drop out as well as a letter stating that college will consider their admission in next session if they so desire and are eligible.
18. A file with all the Staff Retention Policies being followed by Management to be maintained e.g Permission to pursue higher education, permission to rejoin after a reasonable/sabbatical leave etc.
19. Frequent FDPs to be organized.
20. Stock Registers to be Properly maintained, also mention when the instruments were last calibrated or serviced or updated.
21. Skill development classes like PD lectures, certification courses etc to be given time in time table.
22. All Lab manuals must be prepared by staff members and then it should be printed with ISBN number.
23. Activities conducted in-a department should be relevant to the curriculum of that department.
24. Prepare a Regulation Act for Discipline Committee or proctorial board. Follow a proper procedure before taking any action and maintain paper work.
25. Maintain documentation/details of the Remedial/Tutorial classes.

It is evident from these points that Excellence and Quality of an institute depends on two points.

1. Efforts by the Management being taken for well being of their staff.
2. Efforts by the staff members being taken for well being of their students.

Such initiatives highlight our commitment to fostering academic excellence and achieving global education standards.

Copy to

1. Chairman, Ruffa Group
2. All HOD's Vinayak Vidyapeeth
3. Conveners of Various Committee's Clubs.



ACADEMIC AUDIT "27th and 28th January"



An Academic Audit was successfully conducted on 27th and 28th January by a distinguished team comprising:

- ▣ Prof. (Dr.) Jayanand, Pro Vice-Chancellor, Shobhit University, Meerut
- ▣ Dr. Deepti Saxena, Head of the Physics Department, IN (PG) College, Meerut
- ▣ Dr. Anuprita Sharma, Academic Director, Rudra Group of Institution, Meerut

This comprehensive audit was organized by the #Internal_Quality_Assurance_Cell (IQAC) to evaluate and enhance the institution's academic framework and quality benchmarks.

Such initiatives underscore our commitment to fostering academic excellence and maintaining global education standards.

#Academic Audit #IQAC # ExcellenceIn Education #Commitment To Quality

#Vinayak Vidyapeeth

Tejma Vikaal





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Ref. No.

Date

Date:-06 Dec, 2024

MEETING NOTICE

Subject: - Second Council Meeting of IQAC for Session 2024-25

IQAC of Vinayak Vidyapeeth is convening a meeting, scheduled at 02:30pm on 07th Dec, 2024 in Principal Office. All IQAC members must be present.

Teema Vikal

Sharma

VINAYAK VIDYAPEETH
Principal
NH-58, Modipuram, M.T.



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Ref. No.

Date

Date: -07th Dec, 2024

MINUTES OF MEETING

The Institution's Internal Quality Assurance Cell Assembled in Principal Office on 07 Dec, 2024 at 02:30 pm to discuss following points.

- 1) The dates for Academic Audit, after discussion with all the HOD's, has been finalized for 27, 28 and 29 January, 2025.
- 2) Before the External Audit is carried out, Internal Audit of all the departments is proposed on 16, 17 & 18 January, 2025.
- 3) Head of the Department will carry out the audits of various departments as per the following list

HOD	Internal Audit in
Education	Physical Education Department
Life Science	Humanities Department
Humanities	Management Department
Physical Education	Computer Science Department
Home Science	Commerce Department
Commerce Management	Life Science Department
Computer Science	Home Science Department

Meeting was adjourned at 3:15pm.

[Handwritten Signature]



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Ref. No.

Date

Date:-20 Aug, 2024

MEETING NOTICE

Subject: - The First Council Meeting of IQAC for Session 2024-25

IQAC of Vinayak Vidyapeeth is convening a meeting, scheduled at 10:00am on 21 August in Principal Office. All IQAC members must attend to discuss the various agenda.

Teema Vikal

Sharma

Principal





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Ref. No.

Date

Date:-21 Aug. 2024

MINUTES OF MEETING

The Institution's Internal Quality Assurance Cell meeting is conducted on 21 Aug, 2024 at 10:15 am and the following points were discussed.

- 1) With reference to circular dated 3 July, 2024 from Group's Academic Director, an Academic Audit is scheduled in Dec/ January. All departments must start preparing for the same.
- 2) Respective Head of Departments must make sure that the following files and documents are properly made and updated.

-Department File

-Meeting Minutes & Notices

-Lab Manuals

-Alumni Record

-DPR/APR

-Course Files

-Stock Registers

-Arrangement Files

-Result Analysis

-Attendance Registers

-Event File

-Semester Report

-Practical Exam File

- 3) Respective Conveners of Committees and Clubs should also keep their files updated.

The Meeting concluded with Vote of Thanks.

Thomas Vike





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Ref. No.....

Date 24th Feb 2024

Minutes of the Meeting

The Institution Internal Quality Assurance Cell (IQAC) meeting is conducted on 24th February, 2024.

Agenda

- 1- To arrange workshop to abreast the faculty members regarding relevant information as the Institute aims at seeking accreditation from NAAC.

Action-

CRISP-UP to be approached for conducting the faculty development programme. All the sister branch of Rudra Group can send their IQAC team to attend the same.

Agenda

- 2- To plan an Alumni in college for which a common whatsapp group to be formed.

Action-

HODs of all the departments to be instructed to form whatsapp group in which students of previous batches to be added. Date for the Alumni meet to be decided after the successful formation of the respective whatsapp group.

This meeting has been concluded with a vote of thanks by the co-ordinator of IQAC, Dr. Mohd Asif.

Taruna Vikaal





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Ref. No.....

Date 9th March, 2024

CIRCULAR

As per the meeting held on 24th February, 2024 it was decided to conduct a FDP for Rudra Group by IQAC of Vinayak Vidyapeeth. The workshop with following details has been finalized.

Theme - Preparing for NAAC and NIRF Ranking

Date – 13 March, 2024

Time -11:00 am

Venue –MPH, Vinayak Vidyapeeth

Resource Person – Ms Divya Malakar, Fellow CRISP

Mr. Rahul Abrol, Fellow CRISP

It is mandatory for all teaching and non-teaching staff of Vinayak Vidyapeeth to attend this workshop. IQAC members from sister branch of Rudra Group going for NAAC are also invited to attend the same.

Sharma

Dr. Anuprita Sharma
Principal
Vinayak Vidyapeeth



Copy to

- Principal, Rudra Institute of technology, Mawana Khurd
- Principal, Rudra Institute of technology, Nanpur.
- Principal, Shanti Niketan Group of Institution, Moiuddinpur
- Director, Rudra Group of Institution, Mawana Khurd

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Date 21 Nov, 2023

Ref. No.....

INTERNAL QUALITY ASSURANCE CELL (IQAC)

As Per the guidelines given by the National Assessment and Accreditation Council (NAAC), Bengaluru, an IQAC is being constituted in Vinayak Vidyapeeth as a quality sustenance measure. The prime task of the IQAC being to develop a system of conscious, consistent and catalytic improvement in the overall performance of the institution. Following have been nominated for the composition of the IQAC.

NAME	PROFILE	DESIGNATION
Dr. Anuprita Sharma	Head of the Institution	Chair Person
Er. Vikas Kumar	Director	Co-Chair
Dr. Asif Siddiqui	Dean, Department of Life Science	Co-Ordinator
Mr. Jane Alam	Management	Member
Mr. Kapil	Office Superintendent	Member
Ms. Aarzu	Asst. Professor	Member
Ms. Vidushi	Asst. Professor	Member
Mr. Vijay Rathi	Asst. Professor	Member
Ms. Parul	Asst. Professor	Member
Mr. Krish	Student	Member
	Alumni	Member
	Parent	Member
	Employee	Member

Teema Vihal

Shares
Principal
VINAYAK VIDYAPEETH
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Date 21 Nov, 2023

Ref. No.....

A meeting of the newly formed IQAC was held on 21 November, 2023. For ensuring clarity and focus in Vinayak Vidyapeeth's march towards quality enhancement and internalization of quality culture in the institute.

Following recommendations were made

1. Motivating the member of faculty towards various research activities to equip the teachers with requisite skill sets in Teaching, Learning and Research.
2. Encouraging more faculty members to take Refresher/ATAL FDP/ Certificate courses to upgrade themselves.
3. Arrange workshops to abreast the faculty members regarding relevant information as the institute aims at seeking accreditation from NAAC.
4. Register institute for IIC (Institute Innovation Council) and Unnat Bharat Abhiyaan.
5. Start Incubation cell in institute.
6. To increase the internet band width.
7. To introduce innovative practices.
8. To get proper audits done in the institution.

Vinayak

